

DOCUMENTS REQUIRED FOR CORPORATE

LIMITED COMPANY (INCORPORATED IN HONG KONG)

- 1. CERTIFICATE OF INCORPORATION**
- 2. DIRECTORS RESIDENCE PROOF*(TELEPHONE BILL, GAS BILL etc)**
- 3. COMPANY FORMATION FORMS SHOWING LIST OF DIRECTORS/SHAREHOLDERS OR COPY OF LATEST ANNUAL RETURN**
- 4. BUSINESS REGISTRATION CERTIFICATE (B.R. COPY)**
- 5. COMPANY ADDRESS PROOF*(TELEPHONE/ELECTRICITY BILL ETC.)**
- 6. MEMORANDUM OF ARTICLES OF ASSOCIATION**
- 7. MSO LICENSE FROM CUSTOMS AND EXCISE DEPARTMENT.**
- 8. ID/PASSPORT COPY OF DIRECTORS**
- 9. BENEFICIAL OWNERS'(Holding more than 10% shares in the company) ID COPY AND RESIDENCE PROOF***
- 10. FINANCIAL STATEMENTS (LAST 2 YEARS)**

*** ADDRESS PROOF TO BE WITHIN THE PAST 60 DAYS**

LIMITED COMPANIES (INCORPORATED OUT OF HONG KONG)

- 1. ALL EQUIVALENT DOCUMENTS MENTIONED ABOVE ISSUED BY RELEVANT AUTHORITY.**
- 2. ALL THE DOCUMENTS SHOULD BE CERTIFIED BY NOTARY, REGULATORY AUTHORITY OR CERTIFIED PUBLIC ACCOUNTANT.**
- 3. APPLICATION LETTER STATING PURPOSE & INTENDED NATURE OF BUSINESS RELATIONSHIP.**
- 4. AML POLICY OF THE COMPANY (FOR MONEY CHANGERS & REMITTANCE AGENTS ONLY)**

